



Tampa Bay Regional Planning Council

4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 www.tbrpc.org

Council Minutes

December 13, 2016

10:00 a.m.

Agenda Item #1
2/13/17

REPRESENTATIVES PRESENT

Mayor Woody Brown, City of Largo, Chair
Councilman Patrick Roff, City of Bradenton, Vice Chair
Commissioner Janet Long, Pinellas County, Secretary/Treasurer
Commissioner Victor Crist, Hillsborough County, Past Chair
Councilwoman Yvonne Yolie Capin, City of Tampa
Commissioner Carlos Diaz, City of Safety Harbor
Commissioner Robin DiSabatino, Manatee County
Commissioner Maureen Freany, City of Dunedin
Vice Mayor Michael Fridovich, City of Gulfport
Council Member Hoyt Hamilton, City of Clearwater
Ms. Angeleah Kinsler, Hillsborough County Gubernatorial Appointee
Commissioner Ronald Kitchen, Citrus County
Councilor Bob Matthews, City of Seminole
Mayor Bob Minning, City of Treasure Island
Mr. John Neal, Manatee County Gubernatorial Appointee
Mr. Andy Nunez, Pinellas County Gubernatorial Appointee
Deputy Mayor Bill Phillips, City of New Port Richey
Councilwoman Darden Rice, City of St. Petersburg
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee
Council Member Dan Saracki, City of Oldsmar
Mr. Tim Schock, Hillsborough County Gubernatorial Appointee
Mr. Scott Sheridan, Hillsborough County Gubernatorial Appointee
Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee
Mr. Waddah Farah, Ex-Officio, FDOT

REPRESENTATIVES ABSENT

Mayor Chris Alahouzos, City of Tarpon Springs
Commissioner Scott Black, City of Dade City

Mr. Jacob Creamer, Hillsborough County Gubernatorial Appointee

Commissioner Jonathan David, City of Palmetto

Mr. Nick DiCeglie, Pinellas County Gubernatorial Appointee

Vice Mayor Bill Dodson, City of Plant City

Mr. Robert “Pete” Edwards, Hillsborough County Gubernatorial Appointee

Commissioner Rick Falkenstein, City of St. Pete Beach

Commissioner Gail Neidinger, City of South Pasadena

Councilman Ed Taylor, City of Pinellas Park

Commissioner Mike Wells, Pasco County

Ms. Mary Yeargan, Ex-officio, FDEP

STAFF PRESENT

Sean Sullivan, Executive Director

Don Conn, Legal Counsel

Randy Deshazo, Principal Planner

Brian Ellis, Planning Technician

Marshall Flynn, GIS Director

Wren Krahl, Director of Administration/Public Information

John Meyer, Principal Planner

Brady Smith, Principal Planner

Beth Williams, Accounting Manager

Avera Wynne, Planning Director

Heather Young, Senior Planner

OTHERS PRESENT

Alex Matonti, Senior Planner, TBARTA

Tricia Neasman, Planner, SWFWMD

Diane Corna, City Clerk, City of Pinellas Park

Ed McKinney, FDOT

Alice Price, Atkins

Call to Order: Chair Woody Brown

The December 12, 2016 regular meeting of the Tampa Bay Regional Planning Council (TBRPC) was called to order at 10:05 a.m.

Invocation and Pledge: Ms. Barbara Sheen Todd

The invocation was given by Ms. Barbara Sheen Todd, followed by the pledge of allegiance.

Roll Call: Recording Secretary

A quorum was present.

Voting Conflict Report: Recording Secretary

None

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and give it to the Director of Administration/Public Information before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

None. Motion to close the Public Comment passed without objection.

Announcements: Chair Brown welcomed Commissioner Maureen "Moe" Freany to the Council. Commissioner Freany will be representing the City of Dunedin.

1. Approval of Minutes- Secretary /Treasurer Long

A. Approve the minutes from the November 14, 2016 regular meeting. ([report attached](#))

Upon motion duly made and seconded the minutes of the November 14, 2016 regular meeting were unanimously approved.

2. Budget and Finance- Secretary/Treasurer Long

A. Approve the Financial Report for the period ending October 31, 2016. ([report attached](#))

Upon motion duly made and seconded the Financial Report for the period ending October 31, 2016 was unanimously approved.

Staff Contact: Beth Williams, ext. 15, beth@tbrpc.org

3. Consent Agenda- Chair Woody Brown

A. Budget and Contractual

1. Florida Department of Transportation Tampa Urban Area Economic Impact Analysis (EIA)

The Florida Department of Transportation (FDOT) District Seven wishes to contract with the Tampa Bay Regional Planning Council to prepare an Economic Impact Analysis (EIA). The purpose of this analysis is to identify impacts associated with the Tampa Bay Express (TBX) on economic activity in the study area, local community, and region. The analysis will be focused on Section 4 and 5 – I-275/SR 60 Interchange to the Hillsborough River (generally West Shore Business District and West Tampa) as well as Section 6 – I-275/I-4 Interchange (generally Downtown Tampa). TBRPC's services will include data collection, economic analysis and modeling, agency coordination, community outreach support, and preparation of project deliverables. The EIA is a part of FDOT's Community Impact Assessment (CIA) that will document the social, economic, land use, mobility, aesthetic, and relocation impacts associated with TBX. The EIA and CIA are a standard part of FDOT's project development process. The work will be completed in three phases: Data Collection, TBX Construction and System Performance Economic Impacts and Sub-area Impact Analyses. TBRPC's compensation will be \$50,000.00.

Action Recommended: Authorize Executive Director to enter an Agreement to provide economic analysis services to Florida Department of Transportation.

Staff Contact: Avera Wynne, ext. 30, avera@tbrpc.org

2. Council staff submitted an application to the Economic Development Administration (EDA) for Economic Development District funding for the next 3 years in the amount of \$210,000. The Council has received \$189,000 in previous grant cycles. The funding is used to conduct planning activities for the Council's Economic Development District such as preparing the Comprehensive Economic Development Strategy (CEDs) and assisting local economic development agencies with economic analyses. The grant requires 100% matching funds and will begin January 1, 2017.

Action Recommended: Authorize the Chairman or the Executive Director to execute the grant agreement with EDA.

Staff contact: Avera Wynne, ext. 30 or Randy Deshazo, ext 31

B. Intergovernmental Coordination and Review (IC&R) Program

1. IC&R Reviews by Jurisdiction – November 2016 ([report attached](#))
2. IC&R Database – November 2016 ([report attached](#))

Recommended Action: None. Information Only.

Staff Contact: John Meyer, ext. 29

C. DRI Development Order (DOR) Report

None

D. DRI Development Order Amendment Report (DOAR)

1. DRI #132 – Gateway Centre, City of Pinellas Park ([report attached](#))
2. DRI #259 – Lake Hutto, Hillsborough County ([report attached](#))

Recommended Action: Approve staff reports

Staff Contact: John Meyer, ext. 29

E. Notice of Proposed Change (NOPC) Report

None

F. Annual Report Summaries (ARS) Biennial Report Summaries (BRS)

1. DRI #68 – Cargill Riverview Facility, RY 2015-16 ARS, Hillsborough County ([report attached](#))
2. DRI #140 – Tampa Triangle, RY 2015-16 ARS, Hillsborough County ([report attached](#))
3. DRI #250 – Independence Park, RY 2015-16 ARS, City of Tampa ([report attached](#))
4. DRI #256 – Northwest Sector, RYs 2014-16 BRS, Manatee County ([report attached](#))
5. DRI #522 - Sunrise, RY 2015-16 ARS, Hernando County ([report attached](#))

Recommended Action: Approve staff reports.

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

G. DRI Status Report (report attached)

Recommended Action: None. Information Only.

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

H. Local Government Comprehensive Plan Amendments (LGCP)

Due to statutory and contractual requirements, the following reports have been transmitted to the State Land Planning Agency and the appropriate local government in accordance with Rule 29H-1.003(3), F.A.C. No report is prepared for adopted amendments that do not require Council comments.

1. DEO # 16-1ESR, City of Largo ([report attached](#))
2. DEO # 16-2ESR, City of New Port Richey ([report attached](#))
3. DEO # 16-6ESR, Citrus County ([report attached](#))

Recommended Action: Approve staff reports.

Staff contact: Brady Smith, ext. 42, brady@tbrpc.org

I. Local Government Comprehensive Plan Amendments (LGCP)

None

MOTION TO APPROVE THE CONSENT AGENDA.

Upon Motion duly made and seconded the Consent Agenda was unanimously approved.

4. Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

5. Review Item(s) or Any Other Item(s) for Discussion

Metropolitan Planning Organization Regional Coordination Structure

The Federal Highway Administration (FHWA) issued a Notice of Proposed Rulemaking for Metropolitan Planning Coordination and Planning Area Reform that has led to a regional discussion about the best way to move forward with MPO planning for transportation dollars. All federal highway transportation funds are required to be programmed through the local MPO. In the six county TBRPC region there are currently five MPO's recognized by FHWA that program federal transportation funds. Staff members from TBRPC, TBARTA, and MPO's within the TBRPC region have worked together to draft a scope for independent research using a collaborative workshop mechanism. The final product will be a research guide that will provide options to maximize the regional transportation process. This scope has received a positive vote from the Tampa Bay Transportation Management Area (TMA) Leadership Group, the Tampa Bay Area Regional Transportation Authority and the MPO Chairs Coordinating Committee.

Additional Material: DRAFT Scope: MPO Regional Coordination Structure Research and Best Practices for the Tampa Bay Region. ([report attached](#))

Recommended Action: Motion to endorse the scope for independent research to determine a definitive regional transportation model for Tampa Bay.

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

Upon Motion duly made and seconded the Council endorse the scope for independent research to determine a definitive regional transportation model for Tampa Bay.

6. TBRPC Annual Report

Staff contact: Avera Wynne, ext. 30 avera@tbrpc.org

Presentation is available at www.tbrpc.org

7. Council Member Comments

- A. Announcements/Events
- B. Emerging Issues for Local Governments

8. Program/Project Reports

A. Legislative Committee- Commissioner Scott Black, Chair

No Report

Staff Contact: Wren Krahl, ext. 22, wren@tbrpc.org

B. Agency on Bay Management- Mayor Bob Minning, Chair

A meeting of the Agency on Bay Management Habitat Restoration Committee was held on November 10th and the Habitat Restoration Committee held a meeting on November 10th. The full Agency was held on December 8th.

Staff Contact: Heather Young, ext. 40, heather@tbrpc.org

C. Local Emergency Planning Committee (LEPC)

The Emergency Planning and Community Right-to-Know Act (EPCRA) was enacted by Congress in 1986 as a means of addressing environmental and safety hazards posed by the storage and handling of hazardous materials and chemicals. In 1988, the State Emergency Response Commission delegated the Regional Planning Councils in the State to serve as the Local Emergency Planning Committees.

LEPC staff has participated in and/or conducted numerous hazardous materials outreach, planning and training activities and initiatives since the last meeting of the Tampa Bay Regional Planning Council. A Recap of the November 16, 2016 quarterly meeting of the LEPC has also been prepared.

1. LEPC Activities & Initiatives ([report attached](#))
2. LEPC Recap ([report attached](#))

Recommended Action: None. Information Only.

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

D. Emergency Management and Hazard Mitigation

No report.

Staff Contact: Brady Smith, ext. 42, brady@tbrpc.org

E. Economic Development

No report.

Staff Contact: Randy Deshazo, ext. 31, randy@tbrpc.org

9. Executive/Budget Committee Report- Chair Woody Brown

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

The Executive/Budget Committee met prior to the council meeting and approved the FY 2016 Final Budget Amendment which was voted on under today's agenda item #2.B. Mr. Sullivan's first anniversary with the Council is January 11, 2017. After discussion and deliberation, upon duly motion made and seconded the Executive/Budget Committee unanimously approved a 4% increase in salary for the Executive Director and an additional 5 days of annual leave per calendar year.

10. Executive Director's Report- Mr. Sean Sullivan

TBRPC Efforts

- *We are continuing to plan for the TBRPC Transportation summit to be held on Thursday February 16th, 2017 that will focus on public transit and financing of transportation in the Tampa Bay Region. The summit will be a full day event and will be held at the Hilton Carillon in St. Pete. Administrators from both the Federal Transit Administration and Federal Highway Administration have confirmed their attendance, as has FDOT Secretary Jim Boxold. We will be aggressively marketing the Transportation Summit and would ask that Council members encourage interested parties to attend this informative event. Registration is open and there is a link on the Council website.*
- *The 4th Annual Florida Automated Vehicles Summit was held at the Tampa Marriott Waterside Hotel on November 29 & 30. This summit was hosted by the Florida Institute of Consulting Engineers showcased Florida's progress in preparing for automated vehicles. I got to ride in a six passenger automated mini-bus where there was no driver. This technology is coming and is intriguing. Two interesting statistics were mentioned by the USDOT National Highway Traffic Safety Administrator while discussing safe driving: 35,000 Americans are killed in this country each year in vehicular crashes and 94% of these crashes are caused by operator error. Automated vehicles are poised to reduce the vehicular death rate using technology.*
- *On December 2nd I Avera and I attended the Metropolitan Planning Organizations Chairs Coordinating Committee meeting in Hillsborough County where numerous discussions took place regarding prioritized regional transportation for the Tampa Bay region. FDOT Districts 1 & 7 gave project updates to the Committee. TBARTA will be coordinating an effort for a consulting contract to provide options for an MPO regional coordination structure. Our transportation summit's guest speaker will be discussing MPO governance.*
- *On November 16th TBRPC Environmental Planner Heather Young and I attended an event at the Hillsborough Environmental Protection Commission that highlighted their recent Sterling Award received for achieving the highest standards in environmental protection operations. We toured the EPC facility, met with staff and were briefed on the environmental work performed by the 150 EPC employees each day in Hillsborough County.*
- *On December 15th at 5:00pm, Pasco County, in Coordination with FDOT will conduct a public hearing to discuss proposed improvements to the existing Overpass Road and Kossik Road. The hearing will be held in Zephyrhills at the First Congregational Church on Fort King Road.*

- *On December 5th the Federal Transit Administration acting Director joined local officials in Jacksonville to celebrate the opening of an 11.1 mile Bus Rapid Transit service known as the “Southeast Corridor”. This BRT is the third segment of a five phased “First Coast Flyer”. USDOT is contributing \$19.1 million of the \$23.8 million dollar cost which equates to 80% of the total project cost. Local match is being provided by FDOT and the Jacksonville Transit Authority.*
- *On Monday January 2nd, the City of Tampa will host the Annual Outback Bowl college football game to be played at Raymond James Stadium where the region will host numerous out of Town football fans.*
- *On January 9th there will be even a larger draw of fans to the National Collegiate Athletic Association Championship football game that is scheduled to be played at Raymond James Stadium. This championship college football game is expected to attract over 100,000 fans to the Tampa Bay Region. The economic impact is estimated to exceed that of the Republican National Convention from four years ago. This game will be the most attended sporting event in the region since the Super Bowl was held in Tampa in 2009.*
- *Happy Holidays to all of you and best wishes for a prosperous New Year. Thank you to members of the Council for your confidence in me and I look forward to working with all of you to advance the mission of the Council in the coming year.*

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

11. Outgoing Chair’s Report- Chair Woody Brown

12. Investiture Ceremony for the 2017 Slate of Officers-Ms. Diane Corna, Pinellas Park City Clerk

Ms. Diane Corna, City Clerk for the City of Pinellas Park administered the Oath of Office to the 2017 Slate of Officers who are: Vice Mayor Patrick Roff (City of Bradenton), Chair; Commissioner Janet Long, (Pinellas Co.), Vice Chair; and Commissioner Ronald Kitchen, Jr. (Citrus Co.), Secretary/Treasurer.

Next Meeting: February 13, 2017

Adjournment

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public’s health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.

Vice Mayor Patrick Roff, Chair

Recording Secretary