



## Tampa Bay Regional Planning Council

4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 [www.tbrpc.org](http://www.tbrpc.org)

### Council Minutes

September 12, 2016 10:00 a.m.

Agenda Item #1  
10-10-16

#### REPRESENTATIVES PRESENT

Mayor Woody Brown, City of Largo, Chair

Councilman Patrick Roff, City of Bradenton, Vice Chair

Commissioner Janet Long, Pinellas County, Secretary/Treasurer

Commissioner Victor Crist, Hillsborough County, Past Chair

Mayor Chris Alahouzos, City of Tarpon Springs

Councilmember Bob Boss, City of Temple Terrace

Mr. Jacob Cremer, Hillsborough County Gubernatorial Appointee

Commissioner Jonathan Davis., City of Palmetto

Commissioner Carlos Diaz, City of Safety Harbor

Mr. Nick DiCeglie, Pinellas County Gubernatorial Appointee

Commissioner Robin DiSabatino, Manatee County

Vice Mayor Bill Dodson, City of Plant City

Mr. Robert "Pete" Edwards, Hillsborough County Gubernatorial Appointee

Vice Mayor Michael Fridovich, City of Gulfport

Ms. Angeleah Kinsler, Hillsborough County Gubernatorial Appointee

Commissioner Ronald Kitchen, Citrus County

Commissioner Bruce Livingston, City of Dunedin

Mayor Bob Minning, City of Treasure Island

Mr. John Neal, Manatee County Gubernatorial Appointee

Commissioner Gail Neidinger, City of South Pasadena

Deputy Mayor Bill Phillips, City of New Port Richey

Councilwoman Darden Rice, City of St. Petersburg

Mr. Frank Rygiel, Pasco County Gubernatorial Appointee

Council Member Dan Saracki, City of Oldsmar

Mr. Tim Schock, Hillsborough County Gubernatorial Appointee

Mr. Robert Sebesta, Pinellas County Gubernatorial Appointee

Mr. Tim Schock, Hillsborough County Gubernatorial Appointee

Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee

REPRESENTATIVES ABSENT

Mayor Scott Black, City of Dade City

Councilwoman Yvonne Yolie Capin, City of Tampa

Commissioner Rick Falkenstein, City of St. Pete Beach

Council Member Hoyt Hamilton, City of Clearwater

Councilor Bob Matthews, City of Seminole

Mr. Andy Núñez, Pinellas County Gubernatorial Appointee

Commissioner Diane Rowden, Hernando County

Mr. Scott Sheridan, Hillsborough County Gubernatorial Appointee

Councilman Ed Taylor, City of Pinellas Park

Commissioner Mike Wells, Pasco County

Mr. Waddah Farah, Alt., Ex-officio, FDOT

Ms. Mary Yeargan, Ex-officio, FDEP

STAFF PRESENT

Sean Sullivan, Executive Director

Don Conn, Legal Counsel

Randy Deshazo, Principal Planner

Marshall Flynn, GIS Director

Wren Krahl, Director of Administration/Public Information

John Meyer, Principal Planner

Brady Smith, Principal Planner

Beth Williams, Accounting Manager

Avera Wynne, Planning Director

Heather Young, Senior Planner

**Call to Order:** Chair Woody Brown

*The September 12, 2016 regular meeting of the Tampa Bay Regional Planning Council (TBRPC) was called to order at 10:05 a.m.*

*A moment of silence was held in memory of Lori Denman former Administrative Assistant at the Council. Ms. Denman passed away peacefully at home with her family on Sunday, September 11, 2016. She retired in April 2016 with over 16 years of service to the Tampa Bay Regional Planning Council. Lori was a stellar employee, a great colleague and friend. She will be missed and her contributions to this organization forever remembered.*

**Invocation and Pledge:** Ms. Barbara Sheen Todd

*The invocation was given by Ms. Barbara Sheen Todd, followed by the pledge of allegiance.*

**Roll Call:** Recording Secretary

*A quorum was present.*

**Voting Conflict Report:** Recording Secretary

*No voting conflicts were reported.*

**Public Comment:** Members of the public who wish to be heard are requested to fill out a speaker's card and give it to the Director of Administration/Public Information before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

*None. Motion to close the Public Comment passed without objection.*

**Announcements:** Chair Brown introduced Ms. Heather Young. Ms. Young was recently hired as the Senior Planner to oversee the environmental functions of the TBRPC.

**1. Approval of Minutes- Secretary /Treasurer Long**

A. Approve the minutes from the June 13, 2016 regular meeting. ([report attached](#))

*Upon motion duly made and seconded the minutes of the June 13, 2016 regular meeting were unanimously approved.*

B. Approve the minutes from the August 8, 2016 Council Workshop. ([report attached](#))

*Upon motion duly made and seconded the minutes of the August 8, 2016, 2016 Council Workshop were unanimously approved.*

Staff Contact: Wren Krahl, ext. 22, [wren@tbrpc.org](mailto:wren@tbrpc.org)

**2. Budget and Finance- Secretary/Treasurer Long**

A. Approve the Financial Report for the period ending May 31, 2016. ([report attached](#))

*Upon motion duly made and seconded the Financial Report for the period ending May 31, 2016 was unanimously approved.*

B. Approve the Financial Report for the period ending June 30, 2016. ([report attached](#))

*Upon motion duly made and seconded the Financial Report for the period ending June 30, 2016 was unanimously approved.*

C. Approve the Financial Report for the period ending July 31, 2016. ([report attached](#))

*Upon motion duly made and seconded the Financial Report for the period ending July 31, 2016 was unanimously approved.*

Staff Contact: Beth Williams, ext. 15, [beth@tbrpc.org](mailto:beth@tbrpc.org)

### **3. Consent Agenda- Chair Woody Brown**

#### **A. Budget and Contractual**

##### **1. Interlocal Agreement with Tampa Bay Estuary Program**

Staff is seeking authorization for an Addendum to the Intergovernmental Agreement with the Estuary Program for contract services in the revenue amount of \$31,899 for Fiscal Year 17 and \$32,856 for Fiscal Year 18.

Recommended Action: Authorize the Chair to sign contract services agreement with the Tampa Bay Estuary Program.

Staff contact: Beth Williams, ext. 15, [beth@tbrpc.org](mailto:beth@tbrpc.org)

##### **2. Coast to Coast Trail Marketing and Implementation**

The Tampa Bay Regional Planning Council, in partnership with East Central Florida Regional Planning Council has been awarded a Department of Economic Opportunity Technical Assistance Grant to develop a marketing plan and implementation toolkit for the Coast to Coast Trail (C2C). This project will build on the recently completed work to develop the C2C Design Overlay and Asset Inventory. The project period runs from contract execution until June 30, 2017. Total project funding for the project is \$67,500.00 which includes funding (amount TBD) for ECFRPC as sub-recipient and potential contractual services.

Recommended Actions:

1. Authorize Executive Director to execute grant agreement with the Florida Department of Economic Opportunity for the C2C project;
2. Authorize Executive Director to execute a sub-recipient agreement with East Central Florida RPC related to the C2C project; and
3. Authorize Executive Director to execute agreement with a consultant, if needed, to provide services related to the C2C project.

Staff contact: Avera Wynne, ext. 30 or [avera@tbrpc.org](mailto:avera@tbrpc.org)

##### **3. Hazardous Material Emergency Preparedness (HMEP) Sub-grant Program Contract**

The TBRPC will, again, be awarded a federally-funded Subgrant from the U.S. Department of Transportation Hazardous Materials Emergency Preparedness (HMEP) through the Florida Division of Emergency Management (FDEM) for FY 2016-17. This upcoming year's allocation will be in an amount of \$74,564 for Training public-sector first responders. This constitutes an increase of \$12,788 in comparison with the \$61,776 in base HMEP Training funds received in FY 2015-16. The subgrant period will extend from the period of October 1, 2016 through September 30, 2017. Quarterly Reports will continue to be provided to the FDEM as contractually obligated.

Recommended Action: Motion to authorize the Chair to sign the HMEP Subgrant agreement with FDEM for 2016-17.

Staff Contact: John Meyer, ext. 29

**B. Intergovernmental Coordination and Review (IC&R) Program**

1. IC&R Reviews by Jurisdiction – August 2016 ([report attached](#))
2. IC&R Database – August 2016 ([report attached](#))

Recommended Action: None. Information Only.

Staff Contact: John Meyer, ext. 29

**C. DRI Development Order (DOR) Report**

None

Staff Contact: John Meyer, ext. 29

**D. DRI Development Order Amendment Report (DOAR)**

DRI #73 - Summerfield Crossings, Hillsborough County ([report attached](#))

Recommended Action: Approve staff report.

Staff Contact: John Meyer, ext. 29

**E. Notice of Proposed Change (NOPC) Report**

None

**F. Annual Report Summaries (ARS) Biennial Report Summaries (BRS)**

1. DRI #104 - International Plaza, RY 2015-16 ARS, City of Tampa ([report attached](#))
2. DRI #116 - Tampa Telecom Park, RY 2015-16 ARS, City of Temple Terrace ([report attached](#))
3. DRI #197 - Gregg Business Centre, RY 2015-16 ARS, City of Plant City ([report attached](#))
4. DRI #210 - New River, RY 2015-16 ARS, Pasco County ([report attached](#))
5. DRI #242 - Phosphogypsum Stack System Expansion, RY 2015-16 ARS. Hillsborough County ([report attached](#))

Recommended Action: Approve staff reports.

Staff Contact: John Meyer, ext. 29, [johnm@tbrpc.org](mailto:johnm@tbrpc.org)

**G. DRI Status Report**

Recommended Action: None. Information Only. ([report attached](#))

Staff Contact: John Meyer, ext. 29, [johnm@tbrpc.org](mailto:johnm@tbrpc.org)

**H. Local Government Comprehensive Plan Amendments (LGCP)**

*Due to statutory and contractual requirements, the following reports have been transmitted to the State Land Planning Agency and the appropriate local government in accordance with Rule 29H-1.003(3), F.A.C. No report is prepared for adopted amendments that do not require Council comments.*

1. DEO # 16-2ESR, City of Plant City ([report attached](#))

Recommended Action: Approve staff reports.

Staff contact: Brady Smith, ext. 42, [brady@tbrpc.org](mailto:brady@tbrpc.org)

**I. Local Government Comprehensive Plan Amendments (LGCP)**

1. DEO # 16-1ESR, City of Madeira Beach ([report attached](#))
2. DEO # 16-1ESR, Citrus County ([report attached](#))

Recommended Action: Approve staff reports.

Staff contact: Brady Smith, ext. 42, [brady@tbrpc.org](mailto:brady@tbrpc.org)

**J. 2016-2017 Regulatory Plan of the Tampa Bay Regional Planning Council**

Recommended Action: Approve the 2016-2017 Regulatory Plan of the Tampa Bay Regional Planning Council ([report attached](#))

Staff contact: Wren Krahl, ext. 22, [wren@tbrpc.org](mailto:wren@tbrpc.org)

**MOTION TO APPROVE THE CONSENT AGENDA.**

*Upon motion duly made and seconded the Consent Agenda was unanimously approved.*

**4. Item(s) Removed from the Consent Agenda and Addendum Item(s)**

*Council members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.*

**5. Review Item(s) or Any Other Item(s) for Discussion**

**6. Presentations**

**A. Meet Our Council Tenants- Ready For Life, The PACE Center for Girls, and The Healthy Start Coalition**

Ms. Kathy Mize, Executive Director of *Ready for Life* will provide an overview of this great organization which assists and advocates for young adults who have “aged out” of the Foster care system.

Dr. Lori Vallelunga, Executive Director of the *PACE Center for Girls* will provide an overview of this very successful program which educates girls ages 11 to 18 and helps them to overcome many obstacles they have faced during their formative years.

Ms. Linda Thielman, Program Director for Parents As Teachers+ (PAT+) is a program of the Healthy Start Coalition of Pinellas. She will provide an overview of this evidence based, court approved, home visiting parent education program that strives to improve child development, strengthen family relationships, support parent/child attachment, promote positive birth outcomes, and reduce substance use in parents.

Staff Contact: Wren Krahl, ext. 22, [wren@tbrpc.org](mailto:wren@tbrpc.org)

Action Recommended: None. Information Only.

## **B. Emergency Planning and Community Right-to-Know Act**

The Emergency Planning and Community Right-to-Know Act (EPCRA) was enacted by Congress in 1986 as a means of addressing environmental and safety hazards posed by the storage and handling of hazardous materials and chemicals. In 1988, the State Emergency Response Commission delegated the Regional Planning Councils in the State to serve as the Local Emergency Planning Committees. Staff will provide an overview of the LEPC Program.

Staff Contact: John Meyer, ext. 29, [johnm@tbrpc.org](mailto:johnm@tbrpc.org)

## **C. Comprehensive Economic Development Strategy (CEDS) Annual Update**

As the federally designated Economic Development District (EDD) for the Tampa Bay Area, the Council conducts economic development studies and coordinates planning efforts with respect to economic development in the region. The Council is also responsible for maintaining and periodically updating the Comprehensive Economic Development Strategy (CEDS). For its annual update of the CEDS, staff worked with partners in the public and private sector to update the document's Goals and data. Staff has circulated the draft annual update of the CEDS for a 30 day public review period, incorporating received comments. The CEDS will be presented for Council acceptance at the September Council meeting. Staff will provide a presentation on the EDD and the CEDS. ([report attached](#))

Recommended Action: Approve CEDS Annual Update.

Staff Contact: Randy Deshazo, ext. 31, [randy@tbrpc.org](mailto:randy@tbrpc.org)

*Upon motion duly made and seconded the Financial Report for the CEDS Annual Update was unanimously approved.*

## **7. Council Member Comments**

- A. Announcements/Events
- B. Emerging Issues for Local Governments

## **8. Program/Project Reports**

### **A. Legislative Committee- Commissioner Scott Black, Chair**

No Report

Staff Contact: Wren Krahl, ext. 22, [wren@tbrpc.org](mailto:wren@tbrpc.org)

**B. Agency on Bay Management- Mayor Bob Minning, Chair**

The Agency on Bay Management met on September 8<sup>th</sup>. A brief recap of the meeting will be presented.

Staff Contact: Heather Young, ext. 40, [heather@tbrpc.org](mailto:heather@tbrpc.org)

**C. Local Emergency Planning Committee (LEPC)**

The Emergency Planning and Community Right-to-Know Act (EPCRA) was enacted by Congress in 1986 as a means of addressing environmental and safety hazards posed by the storage and handling of hazardous materials and chemicals. In 1988, the State Emergency Response Commission delegated the Regional Planning Councils in the State to serve as the Local Emergency Planning Committees. Staff will provide an overview of the LEPC Program.

LEPC staff has participated in and/or conducted numerous hazardous materials outreach, planning and training activities and initiatives since the last meeting of the Tampa Bay Regional Planning Council. Staff also prepared a Recap of the quarterly Local Emergency Planning Committee held at the Council offices on August 24<sup>th</sup>.

1. LEPC Activities & Initiatives ([report attached](#))
2. Recap of August 24, 2016 LEPC Quarterly Meeting ([report attached](#))

Recommended Action: None. Information Only.

Staff Contact: John Meyer, ext. 29, [johnm@tbrpc.org](mailto:johnm@tbrpc.org)

**D. Emergency Management and Hazard Mitigation**

No report.

Staff Contact: Brady Smith, ext. 42, [brady@tbrpc.org](mailto:brady@tbrpc.org)

**E. Economic Development**

No report.

Staff Contact: Randy Deshazo, ext. 31, [randy@tbrpc.org](mailto:randy@tbrpc.org)

**9. Executive/Budget Committee Report- Chair Woody Brown**

No report.

Staff Contact: Sean Sullivan, ext. 16, [sean@tbrpc.org](mailto:sean@tbrpc.org)

**10. Executive Director's Report- Mr. Sean Sullivan**

Staff Contact: Sean Sullivan, ext. 16, [sean@tbrpc.org](mailto:sean@tbrpc.org)



- *The Florida Regional Councils Association Executive Director's held a meeting on August 18<sup>th</sup> at the League of Cities Annual Meeting. The Policy Board Legislative committee also met to consider a Legislative Agenda for the Legislative 2017 Legislative session.*
- *On August 16<sup>th</sup> Avera and I attended a Hillsborough Area Regional Transit Authority event that highlighted the State of Transit. The event was attended by over 200 people and highlighted the good work that HART provides including initiation of Ferry Service to St. Petersburg, Environmental Stewardship with fleet conversion to Natural Gas fuel, a study on expansion on the feasibility of expanding the streetcar, first mile/last mile partnership with Taxicab and development of a regional fare media system. Since this meeting HART has been awarded discretionary transit funding from the Federal Transit Administration of over 4 million dollars from the Bus and Bus facilities grant program to purchase Compressed Natural Gas buses that will replace aging diesel buses that have met their useful life in HART's fleet.*
- *On August 25<sup>th</sup> we hosted a Records Management Seminar in cooperation with the Florida Division of Information and Libraries. This meeting provided training to over 40 attendees about public records law in the State of Florida.*
- *On August 25<sup>th</sup> accompanied by Council member Barbara Sheen-Todd, I met with Senator Jack Latvala to discuss initiatives developed by the TBRPC and to seek the Senator's continued support of our mission as Convener of the Region.*
- *Last Friday I met with Pasco County Administrator Michele Baker to discuss services that TBRPC can provide to Pasco County including providing the County with assistance with their Community Rating System which can help to keep flood insurance rates at a reasonable cost.*
- *We are in the process of scheduling a TBRPC summit to be held in April 2017 that will focus on transportation, sustainability and environmental stewardship. During the luncheon portion of the program we will be holding our Future of the Region Award Ceremony. I have had preliminary discussions with TBARTA, Forward Pinellas and the Hillsborough MPO about partnering with us on the Summit.*
- *We have submitted a letter of interest to the Nation Oceanic Atmospheric Administration for grant funds to model sea level rise in the region.*
- *Last week Brady Smith served on a panel at the Florida Chapter of the American Planning Association conference that was held at the Tampa Convention Center. This event was attended by over 500 Planners from throughout the State we are proud that Brady represented the TBRPC on the Sea Level Rise Panel.*
- *We received notice from the National Association of Development Council's that the TBRPC has been awarded an Innovation Award for our work on the Coast to Coast Trail overlay study. The project developed consensus of twenty different trail entities to work toward a unified brand. We are honored to receive this national recognition. Avera and Marshall have spearheaded this effort.*
- *Since our last meeting we have received three pieces of written correspondence that I wanted to share with the Council. First on August 3<sup>rd</sup> we received a letter addressed to Mayor Brown from United States Secretary of Transportation Anthony Foxx, thanking the Council for your letter in support of PSTA's application for discretionary bus and bus facilities funding.*
- *In September we received letters of support from United States Senator Bill Nelson and Congresswoman Kathy Castor for our grant application for federal funds to participate in the countering violent extremism program.*

## **11. Chair's Report- Chair Woody Brown**

*On September 6, 2016 the TBRPC welcomed our newest employee Heather Young to our staff. Heather holds both a Bachelor's and Master Degrees in Marine Science and has over 10 years' experience in the environmental field. We are pleased to have Heather join our team.*

*On August 10<sup>th</sup> we were contacted by a State Local Emergency Planning Committee (LEPC) representative about hosting three international emergency planning officials from Indonesia to explain the role of the TBRPC plays on the LEPC. TBRPC staff member John Myer serves as our LEPC project manager and plays a key role in the coordination of LEPC activities throughout the Tampa Bay Region. John's LEPC expertise is being sought out by the international community and I believe this is something that the TBRPC can certainly be proud of.*

*As per direction of the Council, we have scheduled a Legislative Open House to be held here at our offices on Monday November 14<sup>th</sup> from 10:30am – 1:00pm. All members of the Council are invited to attend as are State Legislators who represent our member governments. We will be sending out save the date invitations within the next month.*

## **Next Meeting: October 10, 2016**

### **Adjournment**

*The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.*

*Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.*

*If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.*

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Mayor Woody Brown, Chair

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Recording Secretary